

Caterlord Pairing Process

1. Open up caterlord and it will take you to this screen. Enter Staff Code and then press okay or enter.

The screenshot shows the Caterlord software interface. At the top, there is a blue header with the "caterlord" logo on the left and the "everyware" logo on the right. Below the header, there are two language selection buttons: "中文" (Chinese) and "ENG" (English). In the center, there is a "Staff Code" label above a white text input field. To the right of the input field is a numeric keypad with buttons for digits 0-9, a decimal point, and a "Cancel" button. Below the keypad is an "OK" button. At the bottom left, there is a red button labeled "Manage Member". At the bottom right, there is a blue button labeled "Staff Attendance". In the bottom left corner, there is small text: "2.2.55 SP-POS-PC".

7	8	9	⊗
4	5	6	Cancel
1	2	3	OK
0	.		

2. You will be taken to this screen. From the right side panel on the bottom right, **Manager Function** (the third option up) is what you want to click.

The screenshot displays the Dinein software interface. At the top, there is a blue header bar with the text "Dinein" on the left, "Takeaway List" in a yellow box, "User optech" on the right, and "Empty 50", "Occupy 0", "Check 0" in the center, and "Afternoon 03:22 PM" on the far right. Below the header is a large table with 5 rows and 8 columns, containing numbers from 01 to 40. To the right of the table is a vertical menu with several options: "Takeaway", "Delivery", "Open Takeaways", "Open Orders", "Sales History", "Sold Out", "Manager Function" (highlighted in a light blue box), and "Manage Member". At the bottom left, there is a purple "Split" button. In the center bottom, there are "Previous" and "Next" buttons. At the bottom right, there is a red "Logout" button.

01	02	03	04	05	06	07	08
09	10	11	12	13	14	15	16
17	18	19	20	21	22	23	24
25	26	27	28	29	30	31	32
33	34	35	36	37	38	39	40

Split Previous Next Logout

3. This small pop up will appear, again enter Staff Code then press OK or enter.

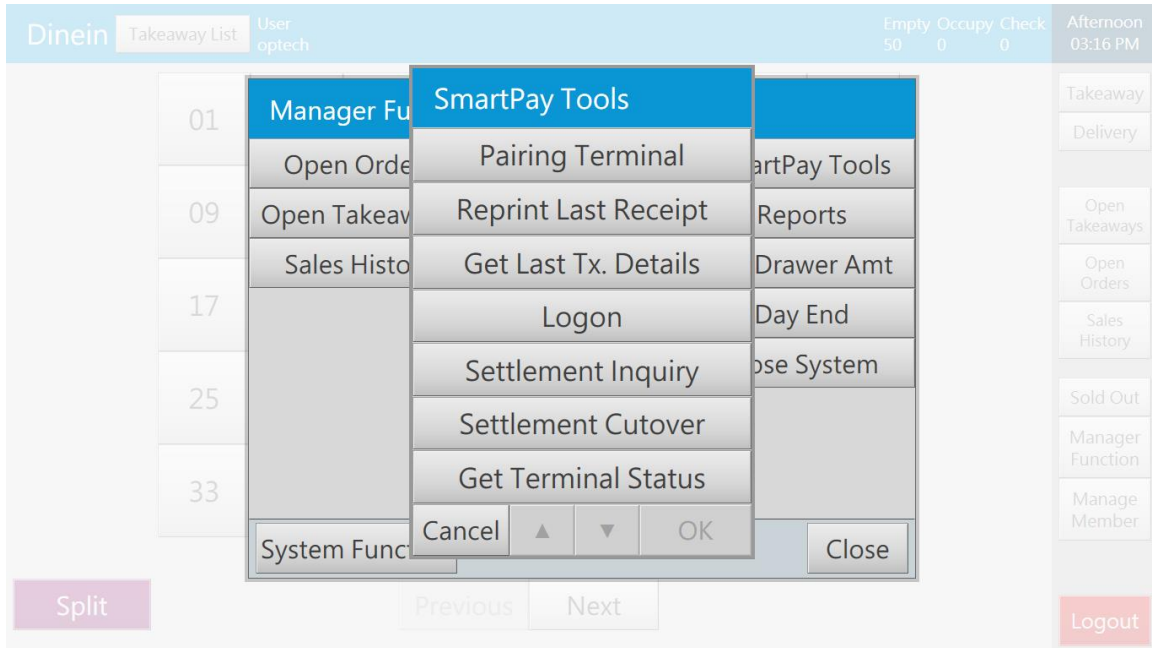
The screenshot shows the Dinein software interface. At the top, there is a blue header bar with the text "Dinein", "Takeaway List", "User optech", "Empty 50", "Occupy 0", "Check 0", and "Afternoon 03:15 PM". Below the header is a grid of table numbers from 01 to 40. A pop-up window titled "Input Staff Code" is centered over the grid, containing a text input field and a numeric keypad with buttons for 7, 8, 9, 4, 5, 6, 1, 2, 3, 0, and a decimal point. There are also "Cancel" and "OK" buttons in the pop-up. At the bottom of the interface, there are buttons for "Split", "Previous", "Next", and "Logout". On the right side, there is a vertical menu with buttons for "Takeaway", "Delivery", "Open Takeaways", "Open Orders", "Sales History", "Sold Out", "Manager Function", and "Manage Member".

4. This is the next screen. From here click on **SmartPay Tools** which is in the top right.

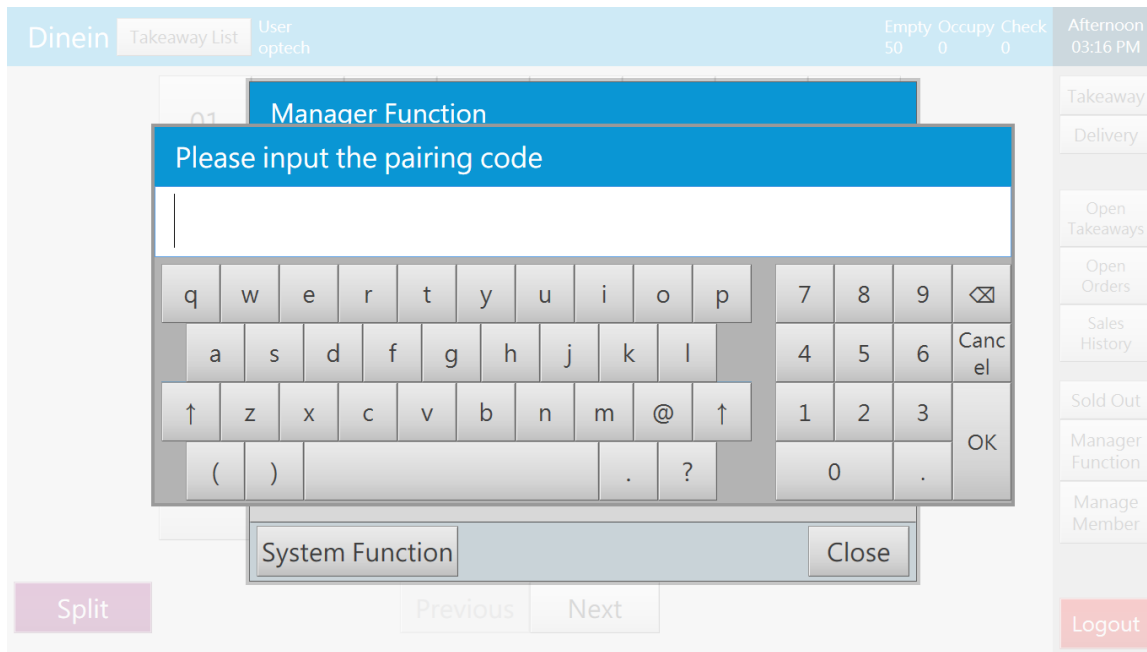
The screenshot displays the Dinein POS interface. At the top, the header includes the brand name 'Dinein', a 'Takeaway List' button, the user name 'User optech', and status indicators for 'Empty' (50), 'Occupy' (0), and 'Check' (0). The time is 'Afternoon 03:28 PM'. The main area is a grid of menu items. The 'Manager Function' menu is expanded, showing options like 'Open Orders', 'Open Drawer', 'SmartPay Tools', 'Open Takeaways', 'Unlock Table', 'Reports', 'Sales History', 'Pay In / Pay Out', 'Set Drawer Amt', 'Sold Out', 'Day End', 'Stop Print Alert', and 'Close System'. A 'System Function' button and a 'Close' button are at the bottom of the grid. On the right, a vertical sidebar lists menu items: 'Takeaway', 'Delivery', 'Open Takeaways', 'Open Orders', 'Sales History', 'Sold Out', 'Manager Function', and 'Manage Member'. At the bottom, there are buttons for 'Split', 'Previous', 'Next', and 'Logout'.

Manager Function		
Open Orders	Open Drawer	SmartPay Tools
Open Takeaways	Unlock Table	Reports
Sales History	Pay In / Pay Out	Set Drawer Amt
	Sold Out	Day End
	Stop Print Alert	Close System
System Function		Close

5. The SmartPay Tools screen should pop up as shown. From here click on the first option named **Pairing Terminal**.



6. Now you can input the pairing code displayed on your terminal in the pop up screen as shown below.



7. If pairing is successful you should see this screen.

